

EDR FREIGHT PLATFORM

Portal & Backoffice

User Guide

Step-by-step, grouped by department — for freight customers, shipping lines, and EDR staff.

Covers **edr-freight-web/portal** (customer & shipping-line) and **edr-freight-web/backoffice** (EDR staff), captured against the live dev application. Generated 21 Aug 2026.

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How to read this guide. Sections marked **DEEP DIVE** walk every step with a real screenshot from the live application. Sections marked **OVERVIEW** give one screenshot (or a short description where none could be captured) plus what the page is for, who can open it, and its key actions — access is gated per item by a named permission, shown in monospace.

The freight portal is where an importer, exporter, or freight forwarder signs up, gets their company approved, and runs contracts, bookings, tracking, and billing themselves.

DEEP DIVE

Sign up & company onboarding

Every new portal account walks the same wizard before it can book anything. Screens below are the real wizard, driven end-to-end on a fresh account.

1 Create account

First/last name, email, phone, password. An optional company stamp image can be attached here — it's applied next to your signature when you later sign contracts.

The screenshot shows a 'Create account' form with the following fields and elements:

- Email:** A text input field containing 'edr-guide-demo@edr.local'.
- Phone:** A section with a country code dropdown (showing a flag) and a text input field containing '+251 91 234 5678'.
- Password:** A text input field with masked characters (dots) and a toggle icon (eye) to show/hide the password.
- Password Requirements:** A list of five criteria, each with a green checkmark:
 - At least 8 characters
 - One uppercase letter
 - One lowercase letter
 - One number
 - One special character
- Confirm password:** A text input field with masked characters (dots) and a toggle icon (eye) to show/hide the password.
- Footer:** A row containing '© 2026 EDR Freight', 'Terms & Conditions', 'Privacy Policy', and 'Help & Support'.
- Language:** A dropdown menu in the top right corner showing 'Eng'.

2

Verify email & phone (OTP)

A 6-digit code is sent to both the email and phone given at signup. Enter it to activate the account — **Verify & create account** is disabled until all 6 digits are filled.

Eng

Verify it's you

We sent a 6-digit code to e***o@edr.local and +251912*****. Enter it to finish creating your account.

Verification code

2 5 3 1 0 9

Verify & create account

← Back Resend in 14s

© 2026 EDR Freight Terms & Conditions Privacy Policy Help & Support

3

Tell us about your company

Choose **Ethiopian** or **Foreign** registration, optionally flag a **co-operative union or farm** (TIN but no trade licence — skips the eTrade lookup below), then pick one or more roles: **Importer**, **Exporter**, **Freight Forwarder**.

Tell us about your company

This determines the documents we'll ask you to provide.

For members with a TIN but no business licence, you'll type your registration details instead of uploading them from eTrade, and upload your co-operative papers in place of a trade licence.

What does your company do?(multiple)

☒ **Importer**
Import goods into Ethiopia via the railway corridor.

☐ **Exporter**
Export goods from Ethiopia via rail.

Continue →

4

Company information

Enter VAT and TIN — for a normal company, **Get Data** pulls the registration straight from eTrade (name, licence number, status, region/zone/woreda/kebele) with nothing typed by hand. A co-operative's TIN usually isn't on eTrade, so the wizard falls back to a manual registration-details form instead, shown here.

The screenshot shows a modal window titled "Company Information" with a close button (X) in the top right. Below the title is a progress bar and a sub-header "Confirm your VAT number and we'll pull your registration straight from eTrade." The form contains several input fields: "Company Name" (with "EDR's company" entered), "Registered address" (empty), "Region" (dropdown menu with "Oromia" selected), "Zone" (dropdown menu with "East Zone" selected), "Woreda" (dropdown menu with "Woreda 05" selected), "Kebele" (dropdown menu with "Kebele 02" selected), and "House No." (empty). A vertical scrollbar is visible on the right side of the form.

5

Company owner

Name, email and phone of the person who runs the company. For a normal registration this is pre-filled from eTrade/Fayda; a co-operative types it by hand.

The screenshot shows a modal window titled "Company Owner" with a close button (X) in the top right. Below the title is a progress bar and a sub-header "The person registered on your eTrade licence. We fill in what eTrade and Fayda gave us." Below this is a paragraph: "The person who runs the co-operative union or farm. eTrade held no record for your TIN, so we need all of these from you." The form contains three input fields: "Owner's Name" (with "EDR GuideDemo" entered), "Owner's Email" (with "edr-guide-demo@edr.local" entered), and "Owner's Phone" (with a dropdown menu showing the Ethiopian flag and "+251 91 234 5678" entered). At the bottom, there are two buttons: "Back" (with a left arrow) and "Continue" (with a right arrow).

6

Who acts for you

Declare whether anyone holds power of attorney. **No, the owner acts for us** is the simple path (no delegation paper needed); **Yes, we have a representative** additionally verifies that person and asks for a DARS delegation paper.

The screenshot shows a mobile application interface for a form titled "Who Acts For You". The form has a close button (X) in the top right corner. Below the title, there is a subtitle: "Tell us whether anyone holds power of attorney — your answer decides whose identity we verify." A progress bar is visible below the subtitle, with the first segment highlighted in green. There are two main options: 1. "The owner acts for the company" (with a person icon) and "We have a representative". The first option has a subtext: "Nobody holds power of attorney, so we verify the owner." 2. "Company owner" (with a shield icon) and "Verification required". The "Company owner" option has a subtext: "Verify this person with Fayda. Their name, phone and address come from the verification — there is nothing to fill in by hand." At the bottom, there is a "Verify with Fayda" button. At the very bottom of the form, there are two buttons: "Back" (with a left arrow) and "Continue" (with a right arrow).

Who Acts For You ×

Tell us whether anyone holds power of attorney — your answer decides whose identity we verify.

The owner acts for the company We have a representative

Nobody holds power of attorney, so we verify the owner.

Company owner Verification required Verify with Fayda

Verify this person with Fayda. Their name, phone and address come from the verification — there is nothing to fill in by hand.

← Back Continue →

7 Identity verification (Fayda)

The final gate before a company reaches staff review: the declared owner (or representative) must verify their identity through **Fayda**, Ethiopia's national digital ID — name, phone and address are pulled from that verification, nothing is typed.

Who Acts For You ×

Tell us whether anyone holds power of attorney — your answer decides whose identity we verify.

☒ **The owner acts for the company** We have a representative

Nobody holds power of attorney, so we verify the owner.

☐ **Company owner** Verification required Verify with Fayda

Verify this person with Fayda. Their name, phone and address come from the verification — there is nothing to fill in by hand.

⚠ **Please check this step**

Not captured beyond this step. This dev environment has `FAYDA_ENABLED=false`, so the real Fayda callback can't complete here — the wizard correctly refuses to continue without it (see the banner in the screenshot). In an environment with Fayda configured, completing this step submits the company to EDR staff as **Pending approval** (visible on the backoffice Customers page, Section 3), and once approved the customer's Home, Contracts and Bookings unlock. Contract/booking-wizard screenshots below are described from their step files rather than driven live, for this reason.

OVERVIEW

Home, Contracts, Bookings, Invoices, Settings, Support

Home (/portal)

Onboarding progress banner, active-contracts/shipments/payment KPIs, upcoming **Booking Windows** (payment and cargo-submission deadlines per train), recent contracts, "My Shipments", recent activity, outstanding invoices, and a freight-volume chart. "Create a contract" is the primary call to action once onboarding is complete.

Contracts (/contracts, wizard at /contracts/new)

Standing agreements a customer ships against once signed. The new-contract wizard walks Operation type → Contract type → Service type → Cargo scope → Route → Documents → Review, mirroring the booking wizard below but for a multi-shipment agreement rather than one shipment.

Bookings (/bookings, wizard at /bookings/new)

One shipment against a contract (or a one-time booking). Wizard steps: Operation type → Contract type → Service type → Route → Cargo details → Scheduling (train/window) → Documents → Review & submit. Submitting sends it into the backoffice Bookings queue described in Section 3.

Invoices (/billing)

Storage, demurrage, double-handling and freight invoices with outstanding balance and payment status; links out to the payment flow.

Settings & Signature (/settings, /signature)

Account details and the signature/stamp used when digitally signing contracts.

Help & Support (/help)

FAQ, terms, privacy policy, and a floating live-chat widget (support ticket goes to EDR staff Support/Chat — Section 3).

Portal — Shipping Line

edr-freight-web/portal

A second, separate persona in the same portal app — shipping lines are staff-created accounts (not self-signup) with their own routes and sidebar, entirely at `/shipping-line/*`.

OVERVIEW

Home (`/shipping-line`)

Shipping-line equivalent of the customer dashboard — no onboarding wizard (staff register shipping lines with their details already captured), no Contracts tab (shipping lines don't hold freight contracts with EDR the way customers do).

Bookings (`/shipping-line/bookings`)

Bookings routed through this shipping line.

Invoices (`/shipping-line/invoices`)

Shipping-line credit/invoice ledger — see also **Shipping Line Credits** in the backoffice Main menu.

Settings & Help (`/shipping-line/settings`, `/shipping-line/help`)

Account settings and support — same shell, no support-chat widget (it resolves a customer company, which a shipping line doesn't have).

No shipping-line login was available in this environment to drive these screens live — described from the portal's route table (`App.tsx`) instead of a screenshot.

Backoffice — Main menu

edr-freight-web/backoffice

Sales & commercial staff's home base: every company, contract and booking in one place, plus the queues that route requests to the right department.

OVERVIEW

Overview FREIGHT_PERMS.overview.view

Landing dashboard after login — company/contract/booking counts and recent activity across the whole operation.

**EDR Freight**
Backoffice Console

MAIN MENU

 Overview

 Customers

 Shipping Lines

 Shipping Line Credits

 Contracts

 Bookings

 Shared wagon approvals

 Wagon cancellations

 Clearance Documents

 Transactions



88+

SA

Super Admin
superadmin@tria.com

Good morning, Super 

Friday, August 21, 2026

Executive dashboard

Updated just now

7 days

30 days

90 days



**E**
R.

**C**
C.

**B**
A.

**A**
A.

REVENUE & VOLUME

**Bookings & rev...**

Bookings

Revenue

--

Prev period

Customers `FREIGHT_PERMS.customers.view`

Every registered company with its role profile(s), TIN, contact, and status (Pending approval / Pending changes / Onboarding / Active). This is where a company that finished portal onboarding (Section 1) is reviewed and approved.

**EDR Freight**
Backoffice Console

MAIN MENU

 Overview

 **Customers**

 Shipping Lines

 Shipping Line Credits

 Contracts

 Bookings

 Shared wagon approvals

 Wagon cancellations

 Clearance Documents

 Transactions



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 **Super Admin**
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Customers

Companies registered for freight services, with their role profiles.













All Pending approval Pending changes Onboarding

Company	Profiles
 KENERA INTERNATIONAL ... TIN 0004395111 - Ethiopia Foreign Importer	

DEEP DIVE

Reviewing a booking request

1

Bookings queue FREIGHT_PERMS.bookings.view

Every booking, filterable by booked-by, kind, status, direction, freight, service, and route, with queue/needs-action/urgent/completed counts up top. A row's status (*Documents Under Review*, *Clearance Ready*, *In Transit*...) tracks it through the whole booking → warehouse → dispatch lifecycle described in the platform overview.


EDR Freight
 Backoffice Console

MAIN MENU

- Overview
- Customers
- Shipping Lines
- Shipping Line Credits
- Contracts
- Bookings**
- Shared wagon approvals
- Wagon cancellations
- Clearance Documents
- Transactions

Super Admin
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Booking requests

Review, approve, and schedule freight booking requests.

+ Create booking

Refresh

1..
In...

5
N...

0
U...

3
C...

Booked by ▾

Export

Kind ▾

Status ▾

Direction ▾

Freight ▾

Service ▾

Route ▾

+ More filters

2

Booking detail

Opening a row shows the full record — route, cargo, documents, payment and status history — with the review/approval actions available for its current status.


EDR Freight
 Backoffice Console

MAIN MENU

- Overview
- Customers
- Shipping Lines
- Shipping Line Credits
- Contracts
- Bookings**
- Shared wagon approvals
- Wagon cancellations
- Clearance Documents
- Transactions

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Dashboard > Booking requests > **BK-2026-000119**

BK-2026-
000119

CLEARANCE READY

NORMAL

NOT SCHEDULED

DE BE KE ↗ · Scheduled

Refresh

More

E.
T...

O.
C...

—
C...

0
P...

→ **Next: PROCEED TO OPERATION**

Clearance is ready — pick a schedule day and request operation

Contracts `FREIGHT_PERMS.contracts.view`

Same review pattern as Bookings, one level up — standing agreements awaiting staff approval, director/CEO signature, or amendment.

 **EDR Freight**
Backoffice Console

MAIN MENU

 Overview

 Customers

 Shipping Lines

 Shipping Line Credits

 **Contracts**

 Bookings

 Shared wagon approvals

 Wagon cancellations

 Clearance Documents

 Transactions

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Contract requests

Review, approve, and execute freight contract requests.

 **4.**
In...

 **5**
N...

 **0**
U...

 **0**
C...

 **Export**

 **Newest first**

Status ▾

Kind ▾

Direction ▾

Freight ▾

Route ▾

Service ▾

 More filters

Clearance Documents `FREIGHT_PERMS.contracts.opsClearanceReview`

Per-shipment clearance-document review for bookings *without* customs clearing (self-clearance).

 **EDR Freight**
Backoffice Console

MAIN MENU

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Shipping Line Credits

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Shared wagon approvals

Wagon cancellations

Clearance Documents

Transactions

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Clearance Documents

Operations review of the clearance documents customers upload on their shipments (services without customs clearing).

Search booking, contract, cu

Status

Direction

Freight

Booked by

Ownership

Created

CUSTOMERCONTRACTSHIPMENTSTATUS

SHAFICI
PHARMACEUTICAL
MEDICAL

Transactions `FREIGHT_PERMS.invoices.view / payments.view`

Invoices, Payments and USD Payments live on one page as tabs — either permission alone opens it.

 **EDR Freight**
Backoffice Console

MAIN MENU

Overview

Customers

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Shipping Line Credits

Contracts

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Invoices

Every invoice issued across bookings, warehouse fees and clearance charges.

Invoices

Manual Payments (ETB)

ET...
Total co...

ET...
Collecte...

\$153
Collecte...

Search invoice, customer, booking ref,

Export

All

Pending

Payment processing

Paid

Overdue

Shipping Lines `FREIGHT_PERMS.shippingLines.view`

Shipping-line companies and their portal accounts (Section 2) are managed here.

**EDR Freight**
Backoffice Console

MAIN MENU

Overview

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Shipping Lines

Shipping Line Credits

Contracts

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Wagon cancellations

Clearance Documents

Transactions

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Shipping Lines

Carriers with their own portal access. Registered by staff — there is no self-signup.

+ Register shipping line

Shipping line	Contact	Identifier
 Feven's SCAC AAA	 taem46936@gmail.com  +251988389072	IMO AAA1234 BIC FEV
 Naod	 nawazed78@gmail.com  +251902523348	—
 Alazar's	 alazarabate8@gmail.com  +251921631531	—

Shipping Line Credits `FREIGHT_PERMS.shippingLineCredits.view`

Prepaid credit balances shipping lines draw against.

Shared wagon approvals / Wagon cancellations

Shared wagon approvals `bookings.approveConsolidation` — a human decision gate before a consolidated (shared-wagon) pair of bookings reaches operations. **Wagon cancellations** `bookings.wagonCancellationView` — cancellation requests awaiting review.

Support / Chat `FREIGHT_PERMS.support.agentView` / `chat.view`

Staff side of the customer support-chat widget seen in Section 1.

Backoffice — Operations

edr-freight-web/backoffice

The corridor's day-to-day running — clearance, train scheduling, and first/last-mile trucking.

OVERVIEW

Train Schedules `FREIGHT_PERMS.trainScheduling.view`

The scheduling board that assigns bookings to trains/wagons within a route-day window.

 **EDR Freight**
Backoffice Console

MAIN MENU

-  Overview
-  Customers
-  Shipping Lines
-  Shipping Line Credits
-  Contracts
-  Bookings
-  Shared wagon approvals
-  Wagon cancellations
-  Clearance Documents
-  Transactions



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Train Schedules

Operational train scheduling with full allocation workflow.

New schedule

 **3.**
T...

 **7**
S...

 **0**
D...

 **1..**
Pl...

 Export

 Newest created

Status ▾

Freigh ▾

Route ▾

First Mile `FREIGHT_PERMS.firstMile.view`

Truck pickup from a customer's premises to the origin yard, for import bookings that need it.

 **EDR Freight**
Backoffice Console

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Assign Mile

All (3)

Ready to Transit (3)

In Transit (0)

Received to Port (0)

Assigned (0)

Unassigned (3)

Post Payment Pending (0)

☐	BOOKING	CUSTOMER	POST PAYMENT
☐	PAID-EXP-003	Paid Import/Export Mile De...	ETB 0.00
☐	PAID-EXP-002	Paid Import/Export Mile De...	ETB 0.00

Last Mile `FREIGHT_PERMS.lastMile.view`

EDR-arranged final delivery from the destination yard to the customer, as an alternative to customer self-haul.

Clearance / GL Djibouti Clearance

Clearance `contracts.clearanceReview / clearanceEtActions` — the Ethiopia-side customs clearance queue for bookings that use EDR clearing (as opposed to the self-clearance "Clearance Documents" queue in Section 3). **GL Djibouti Clearance** `contracts.clearanceDjActions` — the Djibouti-side counterpart, handled by the Djibouti general logistics team.

Batch Board `FREIGHT_PERMS.trainScheduling.view`

The route-day batch engine's own board — open/closing booking windows per lane, mirrored on the customer's Home dashboard as "Booking Windows".

Backoffice — Fleet Management

edr-freight-web/backoffice

Every rolling-stock and road asset EDR owns or operates, plus the maintenance and compliance work that keeps them running.

OVERVIEW

Fleet Dashboard `FREIGHT_PERMS.fleetDashboard.view`

Rollup across locomotives, wagons, and road vehicles — availability, utilisation, and alerts.

**EDR Freight**
Backoffice Console

MAIN MENU

-  Overview
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-  Wagon cancellations
-  Clearance Documents
-  Transactions



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Dashboard > Fleet > Dashboard

Fleet Management Dashboard

Real-time fleet overview, vehicle & driver management



TOTAL VEHICLES

62



TOTAL DRIVERS

0





Wagons `FREIGHT_PERMS.wagons.view`

Wagon inventory by type/status, with a companion **Wagon Transfers** `wagons.transferView` page for moving them between yards.

The screenshot displays the EDR Freight Backoffice Console interface. On the left is a 'MAIN MENU' with icons and labels for Overview, Customers, Shipping Lines, Shipping Line Credits, Contracts, Bookings, Shared wagon approvals, Wagon cancellations, Clearance Documents, and Transactions. The main content area is titled 'Wagons' and includes a search bar for bookings and trains, a user profile for 'Super Admin', and a breadcrumb 'Dashboard > Wagons'. Below the title is a description: 'Manage wagon master data. Operational scheduling uses train schedules separately'. There are two action buttons: 'Yard Workspace' and 'Transfer Requests', and a '+ Add Wagon' button. At the bottom, there is a search bar for wagons and filters for Status, Wagon type, and Current Yard, along with 'Table', 'Cards', and 'Export' options.

Routes / Locomotives / Train Builder

Routes `routes.view` — corridor route definitions. **Locomotives** `locomotives.view` — locomotive fleet. **Train Builder** `trains.view` — assembles a train from a locomotive and wagon set for a scheduled run.

Vehicles / Drivers / Track Vehicles

Vehicles `vehicles.view` and **Drivers** `drivers.view` — the road-truck fleet and its drivers. **Track Vehicles** `tracking.view` — live GPS map.

Fuel, Maintenance, Work Orders, Compliance

Fuel Purchases / Fuel Analytics `fuel.view` — fuel spend and consumption. **Maintenance** and **Work Orders** `maintenance.view` — scheduled/unscheduled service. **Compliance & Alerts** `compliance.view` — licence/inspection expiries. **Incidents** `fleet.view` — accident/incident log.

Procurement / Financial Reports

Procurement `procurement.view` — fleet purchasing. **Financial Reports** `fleetReports.view` — fleet-specific cost reporting, distinct from the platform-wide Reports catalog (Section 8).

Backoffice — Imports & Exports

edr-freight-web/backoffice

The yard-side handling of cargo, direction by direction — receive, store, load or unload, and hand over. All items here share FREIGHT_PERMS.warehouseInventory.view unless noted.

OVERVIEW

Import — Arrival Queue

Import cargo arriving at the yard, waiting to be received into warehouse inventory — the first step of receive → store → customer truck / EDR last mile → handover → exit paper.

**EDR Freight**
Backoffice Console

MAIN MENU

- Overview
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- Shared wagon approvals
- Wagon cancellations
- Clearance Documents
- Transactions

✖A

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▼

Dashboard > Arrival queue

Arrival / Unloading Queue

Arrived import trains ready to unload assigned bookings into warehouse inventory.



▼1%

R...



1

P...



0

T...



1

It...

4 arrived import trains

Arrival

Any

Import — Import Trucks / Container Returns / Terminal Inventory / Inventory Inquiry

Import Trucks — trucks in the yard for import pickup. **Container Returns** — empty-container return tracking.

Terminal Inventory (?direction=IMPORT) — everything currently sitting in the import warehouse. **Inventory**

Inquiry — search across all warehouse inventory regardless of direction.

Export — Loading Queue

Export cargo staged and waiting to be loaded onto a train — the export-side mirror of the Arrival Queue.

 **EDR Freight**
Backoffice Console

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Loading Queue

Manage bookings and inventory through the loading workflow.

Auto Load Ready Items

 ▼1% R...

 **1** P...

 **0** T...

 **1** It...

0 Ready to Load

0 Loaded Inventory

 Load to Train

0 Pending Payment

0 Dispatch Queue

Export — Loaded Inventory / Dispatch Queue / Djibouti Unloading / Interchange Documents

Loaded Inventory — cargo already on a train, awaiting dispatch. **Dispatch Queue** — trains ready to depart. **Djibouti Unloading** — the corridor's Djibouti-end unload step. **Interchange Documents** `interchangeDocuments.view` — the handover paperwork between rail legs. **Terminal Inventory** (`?direction=EXPORT`) mirrors the import one.

Backoffice — Intercity & Warehouse Management

edr-freight-

web/backoffice

OVERVIEW

Intercity Cargo `FREIGHT_PERMS.trainScheduling.view`

Domestic (non-corridor) intercity freight, kept separate from the Djibouti trade lanes.

Warehouse Dashboard `FREIGHT_PERMS.warehouseDashboard.view`

Occupancy, throughput and fee-accrual rollup across every EDR warehouse.

Trucks on Site `warehouseInventory.view`

Yard-wide, not per-direction — the gate sees import and export trucks at the same barrier.

Warehouses `FREIGHT_PERMS.warehouses.view`

The warehouse/yard/zone registry itself — capacity, location, and the allocation rules that decide which zone a new receipt lands in.

The screenshot displays the EDR Freight Backoffice Console interface. On the left is a sidebar with the EDR Freight logo and a 'MAIN MENU' containing links to Overview, Customers, Shipping Lines, Shipping Line Credits, Contracts, Bookings, Shared wagon approvals, Wagon cancellations, Clearance Documents, and Transactions. The main content area is titled 'Warehouses' with the subtitle 'Manage warehouses, yards and zones.' and a '+ Create Warehouse' button. Below this is a search bar 'Search by name, code or location' and two dropdown filters: 'All types' and 'All statuses'. There are also view toggles for list and grid views, and a 'Created' filter set to 'Any'. At the bottom, the words 'WAREHOUSE' and 'FACILITY' are visible, likely representing columns in a table.

Allocation & Fees / Fee Invoices

Allocation & Fees `warehouseAllocationRules.view` / `warehouseFeeRules.view` — the rules engine for zone allocation and storage/demurrage/ double-handling/truck-detention fees. **Fee Invoices** `warehouseFeeInvoices.view` — invoices those rules generate.

Backoffice — Reports

edr-freight-web/backoffice

A live, permission-filtered catalog pulled from GET /reports — every report a given staff member can see is generated server-side, so this menu is never hand-listed.

OVERVIEW

Reports FREIGHT_PERMS.reports.view



EDR Freight
Backoffice Console

MAIN MENU

- Overview
- Customers
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- Shared wagon approvals
- Wagon cancellations
- Clearance Documents
- Transactions



Search bookings,
trains...



99+



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Reports dashboard

Billed rail revenue and operational performance at a glance. Pick any report in the sidebar for the full table, filters and export.

Revenue

Revenue Trend

Total billed revenue per period with period-over-period growth and a rolling six-period linear projection. The projection is a trend line, not a seasonal forecast, and is blank until six periods of history exist.

ETB 37,...

Total revenue

1

Periods

ETB 37,...

Average per perl...

Granularity ▾



Export



Backoffice — Freight configuration

edr-freight-web/backoffice

Admin-only setup: reference data, document identity, and staff access.

OVERVIEW

Configuration varies by category

Cargo types, train-scheduling rules, trade access, exchange rate, operating standards, manual payments — the platform's reference-data catalog, organized by category tabs.

**EDR Freight**
Backoffice Console

MAIN MENU

-  Overview
-  Customers
-  Shipping Lines
-  Shipping Line Credits
-  Contracts
-  Bookings
-  Shared wagon approvals
-  Wagon cancellations
-  Clearance Documents
-  Transactions

 **Cargo Types**

 **Cargo Types**
2 top-level categories — click one to see what's inside

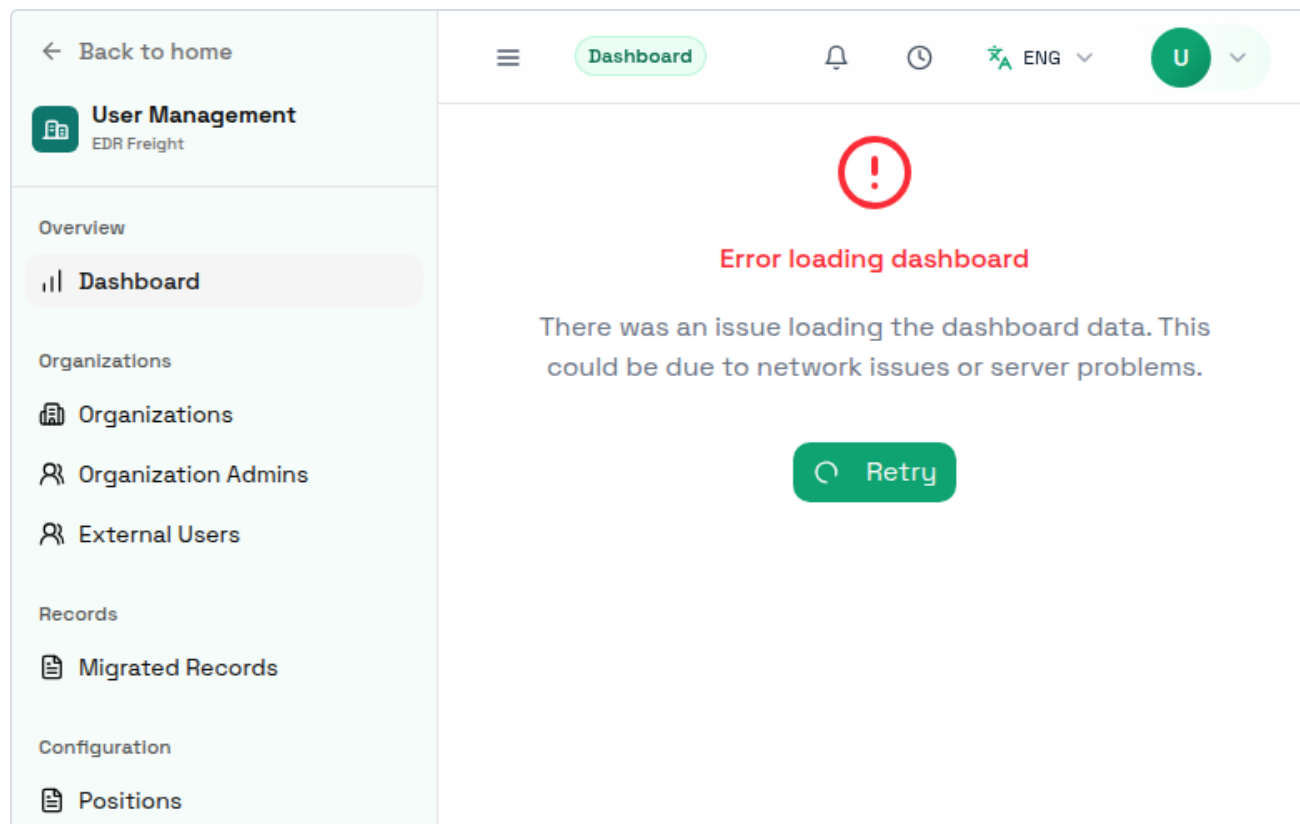
+ Add category

 **Bulk** BULK 13 cargo types inside   

 **Break Bulk** BREAK_BULK 3 cargo types inside   

Staff `FREIGHT_PERMS.admin / staff.*`

Employee registration, role assignment, and the roles/permissions catalog itself — the IAM user-management app, embedded at `/user-management`.



Its dashboard failed to load in this dev environment ("Error loading dashboard") — the embed itself opened correctly; the sidebar (Dashboard, Organizations, Organization Admins, External Users, Records...) is genuine.

File settings / Dropdown settings / Company stamp / Company logo

Upload limits and accepted types; dropdown reference lists used across forms; the company seal and logo applied to generated documents (contracts, invoices, gate passes).

Contract templates `settings.contractTemplates.view`

The templates the New Contract wizard (Section 1) fills in.

Portal content `settings.supportContent.view / manage`

FAQ/help content shown on the portal's Help & Support page (Section 1).

Audit logs `FREIGHT_PERMS.auditLog.view`

Who changed what, platform-wide.

Rules *varies by category*

The rule-engine categories that drive fee and allocation behaviour (see Warehouse Management, Section 7).